

COMPLETED ENROLMENT APPLICATION AND ACCOMPANYING DOCUMENTATION

Checklist of Required Enrolment Documents

The following documents are required as part of the enrolment application. A **COPY** of the original documents must be provided with this completed enrolment form. The original documents must be sighted by the school at the time of lodging your application.

An enrolment application **will not be accepted** until it is accompanied by all relevant and requested documentation as listed.

DOCUMENT NAME	To be submitted with child's application for enrolment	School Office Use Only Staff signature for documents sighted
Child's Birth Certificate		
Parents Birth Certificates		
Parents Driver's Licences		
Citizenship Certificates		
Parent and Child's Passport and residency visa status		
Latest school report from previous school		
Letter of recommendation from principal of previous school		
NAPLAN results Yrs 3 & 5 if applicable		
Sacramental certificates Baptismal, Reconciliation, Eucharist, Confirmation		
Immunisation Certificate		
Special needs and assessment reports for speech, hearing, cognitive, occupational therapy or others (if applicable)		
Medical Action Plan e.g. Asthma, Anaphylaxis (if applicable)		
Medical Plan e.g Mental Health plan, Medication plan (if applicable)		
Family Court Orders/Parenting Agreements/AVO/DVO relevant to enrolment applicant (if applicable)		
Diocesan School Fees Agreement		
Terms and Conditions – Original signatures required		